

## BHOJIA DENTAL COLLEGE & HOSPITAL

To be submitted by the student to the chairman, grievance redressal committee

<b>Type of complaint (tick the appropriate option)</b>	<b>Provide specific details of complaint</b>
Adjustment of fees	
Hostel facilities	
Shortfall of attendance	
Difficulty in comprehension of topic/subject	
Inadequate / inappropriate teaching material/ learning material	
Transport facility	
Inequalities in assignment	
Unacceptable faculty/staff conduct	
Any act of violence	
Ragging	
Incidence of sexual harassment	
Admission contrary to merit	
Irregularity in declared admission policy	
Refusal to admit	
Non- publication of a prospectus by institution	
Misleading information in the prospectus	
Refusal to return any kind of certificate of student	
Demand of money against the declared admission policy	
Violation of any seat reservation law by the institute	

Non- payment or delay in payment of scholarships	
Delay in conduct or declaration of results by the institute	
Failure to provide student amenities as per given in the prospectus	
Non- transparent or unfair evaluation of students	
Delay or denial in refund of fees to a student who withdraws admission	
Complains of alleged discrimination of students from SC,ST, other backward classes ,women, or person with disabilities	
Denial of quality education	
Any action initiated/taken in contrary to the statutes, ordinances, rules, regulations or guidelines of the institution	
Any action initiated/taken in contrary to regulations and/or guidelines made/issued by the commission and/or regulatory body concerned	
Or any other complaint ( specify )	

<b>PARTICULARS OF THE STUDENT</b>	<b>TO BE FILLED BY THE STUDENT)</b>
Name of the student	
Year	
Course	
Signature & date	

To Be Filled In By Office of Grievance Redressal Committee

1. Date on which complaint is received
2. Date of scheduled meeting
3. Decision of the committee
4. Date on which complaint is forwarded to Principal/ Director
5. Comments of Principal/ Director
  - ❖ Decision if any;
  - Whether complaint is being forwarded to higher authority