



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

**1. Name of the Institution** BHOJIA DENTAL COLLEGE AND HOSPITAL

Name of the head of the Institution Dr. TARUN KALRA

Designation Principal

Does the Institution function from own campus Yes

Phone no/Alternate Phone no. 01795244721

Mobile no. 9815539400

Registered Email bhojiadental@gmail.com

Alternate Email drtarunkalra@gmail.com

Address Chandigarh - Nalagarh Road, Village - Bhud, Teh. - Baddi, Distt. - Solan

City/Town Bhud, Baddi

State/UT Himachal pradesh

Pincode 173205

#### 2. Institutional Status

Affiliated / Constituent Affiliated

Type of Institution Co-education

Location Rural

Financial Status Self financed

Name of the IQAC co-ordinator/Director Dr. GEETA KALRA

Phone no/Alternate Phone no. 01795244721

Mobile no. 9814539400

Registered Email	bhojiadental@gmail.com
Alternate Email	docgeetakalra@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.test.com">http://www.test.com</a>
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4. Whether Academic Calendar prepared during the year	No
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### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.38	2016	16-Dec-2016	15-Dec-2020

6. Date of Establishment of IQAC	02-Jul-2019
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
No Files Uploaded !!!		

### 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
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Upload latest notification of formation of IQAC	No Files Uploaded !!!
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10. Number of IQAC meetings held during the year :	4
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
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Upload the minutes of meeting and action taken report	No Files Uploaded !!!
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11. Whether IQAC received funding from any of the funding agency to support its activities during	No
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the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	10-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

16-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The college has a wellorganized management information system in place with well defined roles. The various administrative sections of the institute central accounts, human resource, and dental records department have been computerized for effective and easy operations. The Principal under the guidance of the Management provides the leadership of our college. The management has clearly stated the vision and mission of the college. The goals and strategies put forth by the Principal steers the college to maintain and enhance excellence in all endeavours of teaching, learning, research and community service. The Principal heads the academic council of

the institute, in which all the heads of the departments are members. The Principal ensures that all provisions of the DCI and Himachal Pradesh University, Shimla, guidelines are strictly adhered in the institute.

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum planning, delivery and evaluation through a well-defined process as prescribed by the respective regulatory councils and the affiliating University. B.D.S. Program ° Three internal assessment examinations and one university examination are conducted as per university requirement. ° The time table & teaching schedules are prepared as per requirement of subject wise teaching hours & course content is fulfilled as per Dental Council of India (DCI) guidelines are prepared accordingly. ° There is an explicit, coherent & sequenced plan for curriculum delivery across all years which makes clear what (and when) teachers should teach and students should learn. ° The syllabus is divided such that 40% syllabus is completed before 1st internal assessment, next 30% before 2nd internal assessment and last 30% before 3rd internal assessment. ° Students maintain a record of practical & clinical work in record books/manuals. ° Clinical discussion topics and treatment demonstrations are a part of clinical teaching schedule & are incorporated in the manual. ° Monthly faculty meetings are conducted by principal to track syllabus coverage, attendance and performance in internal examinations & monthly tests. ° Faculty uses videos & live demonstrations for teaching. ° Periodic student feedback on key parameters is taken to improve the learning process and achieve desirable learning outcomes. ° Practice management session conducted for interns to give exposure for starting clinical practice. M.D.S. Program ° University examinations are conducted at the end of 1st year and 3rd year program. ° Internal assessment examinations are conducted on university pattern at end of each academic year. ° Academic activities namely Journal clubs, seminars, case presentations and text review are conducted as per Dental Council of India (DCI) guidelines. The time table & teaching schedules are prepared accordingly. ° Students submit library dissertation & thesis as per submission timelines. ° All 1st year students do pre-clinical work as per DCI requirement. They are allowed to work in clinics only on completion of pre-clinical exercises. ° Records maintained by P.G. faculty: schedule of academic activities, student attendance, clinical quota and internal assessment marks. ° Students maintain a record of pre-clinical and clinical work in record books/manuals. ° Monthly faculty meetings are conducted by Director PG studies to keep a check on academic activity schedule, pre-clinical work, attendance and work done in clinics. ° A high priority in curriculum planning is given to the progressive development of students' understandings of concepts as well as to interdisciplinary learning. The students perform interdisciplinary cases under guidance of faculty from other specialties. ° The P.G. students take U.G. lectures along with faculty to improve their teaching skills. ° CDE programs for clinical skill upgradation. Value added courses like Basic life support made mandatory for P.G. students. Academic activity schedule is prepared for the year in each department. During the COVID-19 pandemic and lockdown restrictions imposed thereafter, classes were shifted to online mode via ZOOM application.

Further, CDE programs were conducted as webinars (via ZOOM meeting) which were being organized by different departments.

### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Application of CBCT in Dentistry	Nil	09/10/2019	1	Yes	Yes
Lasers in treatment of oral lesions	Nil	07/01/2020	1	Yes	Yes

### 1.2 - Academic Flexibility

#### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		

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#### 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Residents as Teachers (RAT)	01/07/2019	58
Interdepartmental Postings	01/07/2019	20
Drug Delivery Systems (IM and IV)	07/01/2020	21
Oral Implantology	06/02/2020	20
Research Paper Writing and Legal Aspects	01/05/2020	40

No file uploaded.

#### 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BDS	Dental Camps	53
BDS	Dentistry	53
BDS	Tobacco Cessation Centre	53

No file uploaded.

### 1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

- The institution collects feedback from students in form of special questionnaire. Also, feedback is collected from various stake holders i.e. teachers, employer, alumni and parents during various meetings.
- Annual confidential reports of the employees are maintained at Principal's and management's end.
- Special questionnaire is prepared for all students to assess the overall performance of the institute so that timely changes can be made for the further improvement of the institute.
- Feedback from students is obtained on the quality of education (theory and clinical) and overall campus experience.
- Students are asked different questions related to any changes required in the delivery of lectures, curriculum, any improvement required in the clinic area, instrument quality, sterilization area, lab area to enhance the quality of education.
- Students are also asked about any changes required in the library about books required, online journals or internet connection.
- Feedback on the hostel security is also obtained from the students, so that students feel secure in the hostel and in the college campus.
- Student feedback on hostel canteen and college campus canteen is also taken into account to maintain overall cleanliness of the food items so that students can be given hygienic and nutritious food which will further improve the overall performance of the institution.
- Over the years the need for publication has been reported from students applying for jobs outside India. Taking this into consideration CDE programs, research activities and publications are encouraged.
- Workshops and seminars are conducted on various topics for enhancement of skills.
- Feedback was received from parents during online teaching classes regarding difficulties being faced by students and appropriate action was taken.
- Alumni student's feedback is taken on the convocation day to assess whether they are able to apply knowledge gained in the institution in a better way in their present job or clinics.
- Feedback from parents is also collected from parents or guardians of all the interns and final year students, about their children getting the necessary education on all aspects of dentistry and entrepreneurship.
- Also, patients can register their complaints with the hospital supervisor who provides regular feedback to Principal and Management.
- At the end of the day, all ESI patient treatment charts are evaluated and any lacuna in paper work is assessed.

This feedback is then thoroughly analysed by conducting a meeting involving Principal, all HOD's of concerned departments and the other necessary staff members

**CRITERION II - TEACHING- LEARNING AND EVALUATION**

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MDS	Oral Pathology	2	Nil	Nil
BDS	Dentistry	60	Nil	56

MDS	Prosthodontics	5	Nil	5
MDS	Conservative Dentistry	5	Nil	5
MDS	Orthodontics	5	Nil	5
MDS	Pedodontics	2	Nil	2
MDS	Periodontics	2	Nil	2

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## 2.2 - Catering to Student Diversity

### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	269	56	89	48	89

## 2.3 - Teaching - Learning Process

### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
89	89	Nil	4	4	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Students move from the bubble of their schools and comfort of their homes to a professional setup in college which leads to issues in adjusting to the new environment as well as planning their basic day to day tasks. There's not only academic pressure but also other issues such as personal life, career problems, peer pressure etc. that tend to cause a hindrance in their performance. To help with even the tiniest of these difficulties we, at Bhojia Dental College and Hospital started a mentorship program wherein each student was assigned a staff member, through the course of their studies in this institution, who would guide them through the doors that they once walked through themselves. The main objective of this program was to provide students with a safe environment where they could explore their professional aspects as well as grow as individuals through proper guidance. Having someone from the same walks of life to constantly mentor and guide you through the dilemmas faced in a judgement-free zone is something many teenagers and college kids tend to struggle with. This could lead to them deferring in a downward trajectory academically and personally, through this program such hindrances are picked, reflected and worked on to the best of the mentor and mentees capabilities. Issues ranging from personal, professional or even health are discussed on a biweekly basis between the mentor and mentee with an assurance of a safe environment to help students confide in their mentor. This not only helps students have high morale but also helps them navigate through their college life. The most common issues addressed are: Balancing practical and theoretical work, getting along with people from different walks of life, dealing with stress on a daily basis, coping with life away from home, balancing professional and personal life. Each Mentor keeps an eye on their mentees progress which is reviewed regularly so as to keep up with their performance. Issues in a Department or with another student are also discussed and resolved in a cordial manner. Counseling of a mentee is the Mentors main role when it comes to personal or academic requirements to the best of their capabilities. The most challenging part of this program, however, is to get students to open up to their mentor with their problems. Having an unfamiliar environment most students are initially hesitant to

confide in their mentor. In most cases this hesitation resolved over time as the mentee got more comfortable in the setting. This program also led to educating students about their role in this professional set up and the rules and ethics they had to live by. The code of conduct for dental students is initially the most foreign concept as they enter this phase of their lives and proper guidance throughout the course helps them in maintaining it.

<b>Number of students enrolled in the institution</b>	<b>Number of fulltime teachers</b>	<b>Mentor : Mentee Ratio</b>
269	25	1:11

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

<b>No. of sanctioned positions</b>	<b>No. of filled positions</b>	<b>Vacant positions</b>	<b>Positions filled during the current year</b>	<b>No. of faculty with Ph.D</b>
89	89	Nil	29	Nil

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

<b>Year of Award</b>	<b>Name of full time teachers receiving awards from state level, national level, international level</b>	<b>Designation</b>	<b>Name of the award, fellowship, received from Government or recognized bodies</b>
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**No Data Entered/Not Applicable !!!**

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

<b>Programme Name</b>	<b>Programme Code</b>	<b>Semester/ year</b>	<b>Last date of the last semester-end/ year-end examination</b>	<b>Date of declaration of results of semester-end/ year- end examination</b>
MDS	MDS	Final Year	29/06/2020	27/08/2020
MDS	MDS	1st Year	30/06/2020	24/08/2020
BDS	BDS	Final Year Supplementary	26/02/2020	16/06/2020
BDS	BDS	Final Year	11/09/2019	22/10/2019
BDS	BDS	3rd Year Supplementary	18/02/2020	16/06/2020
BDS	BDS	3rd Year	01/09/2019	22/10/2019
BDS	BDS	2nd Year Supplementary	18/02/2020	16/06/2020
BDS	BDS	2nd Year	01/09/2019	22/10/2019
BDS	BDS	1st Year Supplementary	18/02/2020	16/06/2020
BDS	BDS	1st Year	01/09/2019	22/10/2019

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### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

BDS 1. Assessment exams conducted on virtual classrooms 2. Online vivas conducted for the students. 3. Objective examination followed by discussion with faculty in charge for interns. 4. BDS Clinical/ Practical exams held on Objective Structured Examination Pattern. 5. Internal assessment examination conducted for



non exam going subjects also for each year. 6. Progress report and parents meetings: Progress report after assessment exams is sent to the parents by academic coordinators. Whenever necessary, academic coordinator may recommend visit of the parent to the college for discussion about the student. MDS 1. Online academic activity followed by discussion session with the teachers. 2. Assessment assignments conducted on virtual classrooms 3. Online vivas conducted for the students. 4. Progress report and review: Head of the department shares Progress report with the postgraduate students. If required, Head may send the progress report to the parents/ guardian of PG student and recommend visit of the parent/ guardian to the college for discussion about the student.

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar for the conduct of CIE for both BDS and MDS course. 1. Academic calendar is prepared by Principal, Academic Committee and HOD(s). 2. Only head of the institution can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. 3. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examinations. Tentative dates of practical exams and viva-voce and theory examinations are also given in academic calendar. The time tables are prepared and implemented accordingly. 4. The examination dates are for 1st, 2nd, 3rd and 4th year sent up assessment and names of subjects are also mentioned against the date. 5. Important timelines like date for submission of synopsis, library dissertation, thesis submission, etc. are mentioned in the academic calendar. 6. The dates of events like farewell and fresher are also mentioned. This allows concerned faculty, staff and students to be prepared well in advance and smooth event arrangements are ensured. 7. Dates of holidays, vacations, and preparatory leaves are also mentioned so that students can plan to go home well in advance. 8. The Principal conducts curricular and extracurricular review meetings on regular basis to check the implementation and progress of all the activities in the academic calendar. 9. Based on these review meetings some changes in schedules of activities are made if required. Further, extra lectures are scheduled to complete the syllabus before university examination. Along with continuous internal evaluation, academic Planning contains information regarding the following activities. a) Curriculum activities: The academic diary includes the complete teaching learning process. It also contains teaching plan and execution of activities. b) Co-curriculum activities: The Various tests like Internal assessment exams, practical examination, Viva-voce exam, assignment project, seminar, group discussion to be conducted by the teachers, are indicated in the academic calendar c) Extra-curricular activities.

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://dental.bhojiamededu.com/Static/V1/Files/Documents/637655747327989498.pdf>

#### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MDS	MDS	Pedodontics	3	3	100
MDS	MDS	Periodontics	3	3	100
MDS	MDS	Conservative Dentistry	10	10	100
MDS	MDS	Orthodontics	9	8	88.8

MDS	MDS	Prosthodontics	6	6	100
BDS	BDS	Dentistry	205	183	89.2

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	Bhojia Charitable Trust	0.01	0.01
Major Projects	730	Bhojia Charitable Trust	0.04	0.04
Major Projects	730	Bhojia Charitable Trust	0.04	0.04
Major Projects	730	Bhojia Charitable Trust	0.05	0.05
Major Projects	730	Bhojia Charitable Trust	0.03	0.03
Major Projects	730	Bhojia Charitable Trust	0.01	0.01
Major Projects	730	Bhojia Charitable Trust	0.01	0.01
Major Projects	730	Bhojia Charitable Trust	0.02	0.02
Major Projects	730	Bhojia Charitable Trust	0.01	0.01
Major Projects	720	Ormco International	0.02	0.02

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### 3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Management of diverse Clinical situation -Dentium	Department of Prosthodontics and Perioontology	01/08/2019
Aesthetic Dentistry by Ivoclar	Department of Conservative Dentistry and Endodontics	05/03/2020
Workshop on rubber base impression material using Pentamix	Department of Prosthodontics	13/03/2020

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

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Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Oral Hygiene Video For Laymen	Shaleen Bashel	Indian Society of Periodontology	01/08/2020	ISP Video blogging National Level Contest

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### 3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Sample collection centre	Bhojia Dental College and Hospital	Covid-19 Sample Collection Centre	Sample collection and handling	25/06/2020

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### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
2	3	0

#### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

#### 3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Periodontology	2	0.44
National	Oral Pathology	2	5.48
National	Conservative Dentistry and Endodontics	4	0.88
National	Oral Medicine and Radiology	3	0.28
National	Public Health Dentistry	1	Nil

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#### 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Human Physiology	2
General Anatomy	1
Pharmacology	1
Conservative Dentistry and Endodontics	2
Pedodontics	1
Periodontology	2

No file uploaded.

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	15	6	27	80
<b>Presented papers</b>	Nill	1	Nill	Nill
<b>Resource persons</b>	Nill	Nill	4	Nill

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	Bhojia Dental College and Hospital	Sanitization	2	15
Orphanage at Khejeri Village, Sector-52,	Chetna Foundation Trust	Dental Check-up Treatment Camp	4	20

Chandigarh on 14th Jan 2020				
NGT (National Green Tribunal Camp) H.P. Govt in association with NGO-Institute for Global	H.P. Govt in association with NGO-Institute for Global Development	NGT (National Green Tribunal Camp) H.P. Govt in association with NGO-Institute for Global	2	15

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### 3.5 - Collaborations

#### 3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Obersvership at University of British Colombia	Nidisha Bhalla, Mansi Dang, Parminder Singh Grewal, Sukriti Dhandra, Jaspreet Singh, Paramvir Singh, Gaurav Saini, Kanwar Singh, Sana, Divjot Kaur, Kirandeep Kaur, Dr. Rishabh Kapila, Dr. Shefali Singh Malik	Paid Leave	12
Parenteral drug administration techniques- Bhojia Nursing Institute	Dr. Abhinav Bhaskar Dr. Manisha Kumari	Nil	6

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#### 3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					

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#### 3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CIPLA Mobile Health Unit Helpage India	19/09/2019	CIPLA Mobile Health Unit Helpage India	1

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## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	1359075

#### 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities

Existing or Newly Added

No Data Entered/Not Applicable !!!

[View File](#)**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 - Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Geeta Kalra	Women Empowerment-Shakti	Desh Bhagat Radio	25/06/2019

No file uploaded.

**4.3 - IT Infrastructure**

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	39	0	1	2	0	8	14	10	0
Added	2	0	0	0	0	0	2	0	0
Total	41	0	1	2	0	8	16	10	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
DVL Dental	<a href="https://dvl dental.com/">https://dvl dental.com/</a>

**4.4 - Maintenance of Campus Infrastructure**

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4000000	39215738	150000	1359075

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities -laboratory, library, sports facilities, computers, classrooms etc. The lecture theatres are properly ventilated, well-lit with full AV support. The college includes museum facilities with adequate number of specimens for improved knowledge. All the departments are fully equipped with personal computers with internet connection to give students and staff direct access to latest clinical learning process as well as research. The computers with internet facility in the library are also available to access online learning resources. College has subscribed to numerous full text electronic journals for the benefit of faculty and students. The management ensures enhancement of infrastructure and academic facilities in order to achieve sustained quality teaching. For the maintenance of buildings, clinics, classrooms, laboratories, library, sports facilities, hostels, utilities the college has a dedicated maintenance department guided by a maintenance committee. This committee supervises a team of qualified and skilled personnel for carrying out civil work, electric work, plumbing, carpentry work etc. The College has electricity connection from Himachal Pradesh State Electricity Board Limited. High power generator and invertors help to maintain uninterrupted power supply to clinics and academic buildings, etc. The electrical equipment's are maintained as per the instrument's manufacturer instructions. There is an Institutional Purchase and Maintenance Committee in place for regular monitoring of infrastructure facilities, services and equipment's. The college for the maintenance of instruments and other infrastructure facilities follows systematic procedures. If there is any repair/damage of instruments, building, or another basic facility, one of the staff from that particular department has to submit an application to Principal through the proper channel. These applications are placed in committee meeting for discussion and the applications are forwarded to maintenance department. Maintenance department will consider the approved applications and depute the concerned personnel for necessary action. Adequate number of manpower is provided to all maintenance departments to complete the work with perfection and to complete on stipulated time. The institute has a Head Supervisor, who oversees the maintenance and repair. Some of the Initiatives undertaken to improve the physical ambience are: • Maintenance of garden and lawn • Yearly Maintenance and whitewash of the whole campus • Improvement of the hostel infrastructure • Renovation of Gymnasium To ensure on campus safety and security the college has extensive security machinery for round the clock surveillance through CCTV cameras positioned at the main gate, academic and hospital wings as well as the hostel in addition to the regular patrolling by security guards. Fire safety measures are well laid out throughout the campus. The college also provides a fully equipped dental van to cater to needs of the community and provide access to dental care in remote areas. The college also houses a pharmacy to provide medicines for both the patients as well as the students. The college also provides clean and filtered drinking water facilities throughout the campus and hostels. The college incorporates a community hall and temple for meditation and prayers.

<https://dental.bhojiamededu.com/Static/V1/Files/Documents/637660174610293617.pdf>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Informal coaching provided to interns	60	60	20	21

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Bhojia Dental College and Hospital	80	5	Nil	Nil	16

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BDS	Dentistry	University of	DDS



				Colorado	
2019	1	BDS	Dentistry	Guru Nanak Dev University	Guru Nanak Dev University
2019	2	BDS	Dentistry	Himachal Institute of Dental Sciences	MDS
2019	9	BDS	Dentistry	Bhojia Dental College and Hospital	MDS

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
TOFEL	7
Any Other	1
Any Other	1

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Mr. Handsome Dude	National	Nill	1	Nill	Dhruv Sharma
2019	Ms. Beautiful Eyes	National	Nill	1	Nill	Ragini Sharma
2019	Ms. CUF Runner-up	National	Nill	1	Nill	Mahima Kashyap
2019	Ms. Ravishing	National	Nill	1	Nill	Mahima Kashyap
2019	Mr. Style Icon	National	Nill	1	Nill	Jatin Saini
2019	Mr. Iconic	National	Nill	1	Nill	Harsimranjit Singh
2019	Mr. Classy	National	Nill	1	Nill	Guneet Chawla
2019	Miss PTC Punjabi	International	Nill	1	Nill	Rehmat Rattan

### 5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council representation of students on academic administrative bodies/committees of the institution. College creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. There are students in various committees of the college. 1. Anti-ragging committee ensures zero ragging campus. 2. IQAC Committee: Two student members are nominated every year as part of internal Assurance Committee. These student members are representatives for all the students of institution. These students attend the quarterly IQAC meetings and are free forward their views. 3. Student Council: A student Council Student extra - curricular societies of the Institute formed for holistic development of the students of the college. 4. Student Editorial Board: There is a student editorial board, which is constituted every year. 5. Alumni Committee: Two students are members of the alumni committee and maintaining alumni records and contacting the alumnis organizing alumni meet. 6. STUDENT COUNCIL • Student council has been formed to enhance leadership skills and for overall development of the students. • Student council is headed by a Student President and has various extra- curricular societies under it like: a. Dramatics society b. Arts society c. Dance and Music society d. Sports Society e. Debate society Student Council (SSC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other co- curricular Extra-curricular activities, as per the directives of teaching faculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Council a. Coordination in communicating the information between students and Teaching faculty b. Coordination in conducting special events like Sports day, PG day, Teacher's day etc. c. Coordination in organizing Cultural events d. Coordination in organizing Sports Games for the students

### 5.4 - Alumni Engagement

#### 5.4.1 - Whether the institution has registered Alumni Association?

Yes

The college has a registered alumni association that looks after the preparation of alumni meet. Every year, the annual function is made a success by the collective efforts from the staff and students. Students participate in sports, dance and music, debates and declamation competitions along with quizzes that are organized. Following the annual function, alumni meet is an important event that is organized which solidifies the ties of the pass out students and their experience to witness the evolution of college in terms of digitalized classrooms and up gradation of campus is a heartening experience. The idea of conducting alumni meets yearly gives a platform for the pass out students to reconnect with their mentors and fellow batches. The alumni are also invited to be a part of annual function which is usually followed by alumni meet. For the session 2019-20 an alumni meet was held on 20/03/2019 with a participation of total 60 undergraduate and post graduate alumni. The ex-students got an opportunity to reconnect and revive their times spent in the college and also gave their valuable ideas towards the betterment of the institution which was well accepted along with the academic accolades being acknowledged.

#### 5.4.2 - No. of enrolled Alumni:

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

Alumni Meeting for 2019-20 was organized on 20/06/2020

## **CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is having a significant impact on policy, planning and management of education and patient care. At various levels the college grooms the leadership. Governing body, Management, Principal, IQAC Members, Steering committee, teaching staff, nonteaching staff, supporting staff, student representatives, Stakeholders, Aluminies and various committees jointly empowered to propose, design, formulate and execute their plans within the frame work of governance. 1. Academic Monitoring Committee (AMC) AMC is centralized (Institute level) committee responsible for drafting, regulating and implementing different academic policies. It is meant for smooth uniform conduction of academics throughout the institute. Committee Hierarchy: AMC is headed by Principal and Academic Dean of the institute. Other members of the committee are subject experts for respective subjects (HODs) and chairperson of the concerned committees. Activities conducted by AMC: AMC monitors the teaching learning process. It prepares the academic calendar, timetable of the institute which is a reflection of the institute's academic calendar that includes curricular, cocurricular, extracurricular activities. Academic calendar is meticulously planned and prepared in advance by academic and ensures the proper implementation of the academic calendar. 2. Principal and Academic Dean are responsible for confirmation and observation of academic activities. Academic audit of each department is submitted to the IQAC by the coordinators of concerned departments. AMC prepares daily attendance report of each class/clinical posting and submits it to Principal on the same day. Attendance report of all the student will be texted (SMS) to their concerned parents on the same day. Concerned incharges ensures smooth conduction of practical/clinical and lectures. AMC regularly monitors the functionality of different committees under it. 3. The students whose attendance/performance is poor are identified and the same is informed to the parents through telephonic conversation and by post. Outcome: Meetings are held periodically for discussing the issues and challenges, developmental aspect of the Institute. 4. Thus, the institute encourages teachers, students, parents, corporate resource persons, employers, alumni, staff, class coordinators and class representatives to share their ideas, opinions, suggestions through proper channels i.e through parent teacher meet, alumni meet, teaching staff meetings, student feedback system, and through other various committee meetings. The inputs received from various stakeholders of the institute are reviewed and those which are in line with our institute's Vision and Mission Statements will be considered by the AMC for the decision making. Participative management VISION The vision of the college is • To conduct high quality dental education programme at undergraduate, post graduate and post doctor level. • To help foster acquisition of knowledge in basic behavioral and clinical sciences so as to prepare the graduates to enter the general practice of dentistry, dental specialties, research and teaching. • To encourage research in areas of fundamental oral biology, dental medicine, and disseminate this knowledge through discovery oriented methodologies. • To provide comprehensive primary and specialized oral health care to people of all socioeconomic cultural groups and inform the public about the prevention and

treatment of oral diseases. MISSION • College should be nationally recognized dental college known.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students are admitted as per regulations of Dental Council of India and Himachal Pradesh University, Shimla. • Only qualified students in the National Eligibility cum Entrance Test will be admitted in undergraduate and postgraduate courses. The admissions are transparent and open to different categories
Industry Interaction / Collaboration	The post graduate students for their research work take help of different institutes like: Punjab Engineering College Chandigarh, Punjab University, Baddi University, Ansys centre, sec 8, Chandigarh
Human Resource Management	Narayana Educational Society, HR department, maintains the centralized records confidentially • HR department continuously monitors and upgrades the facilities for the benefit of teaching and nonteaching staff, students and patients
Library, ICT and Physical Infrastructure / Instrumentation	Available in the institute • The institution continuously upgrades the library by addition of new books, subscription to new journals, and subscription to online journals. • Upgrading of eLibrary • Programmes were conducted to students and staff regarding the usage of eLibrary and other softwares to improve manuscript writing. •Continuous upgradation of infrastructure was done in all the departments. Improved many facilities that include, consumable and non-consumable materials/equipment, restrooms, facilities for patients, students and teaching and nonteaching staff
Research and Development	Honorarium for research publications • Honorarium for chapter and textbook publications • Financial support for paper/poster presentations in national and international conferences to the faculty. • Awards of recognition for research work presented at international conferences. • Scientific Review Board and Institutional Ethical Committee continuously monitors to provide quality research, which aims to contribute to the dental fraternity and population at large with the research outcome. • Short term students projects are supported and funded by the institution
Examination and Evaluation	Participative Learning, Small Group Discussions, Didactic lectures and Problem Based Learning were practiced and the same were internally audited. •Academic calendar prepared and strictly adhered • Institution continuously upgrades ICT enabled learning, problem based learning and evidence based learning
Teaching and Learning	Participative Learning, Small Group Discussions, Didactic lectures and Problem Based Learning were practiced and the same were internally audited. •Academic calendar prepared and strictly adhered • Institution continuously upgrades ICT enabled learning, problem based learning and evidence based learning
Curriculum	Regular meetings (once in every 3 months) will be held by the

<b>Development</b>	Principal and Academic Dean along with Heads of different departments as well as the academic in charges to upgrade the curriculum, examination pattern and teaching methodology. • Standard Operating Procedures (SOPs) are being developed for the next academic year (3rd and 4th BDS). Feedback from the staff and students were taken and necessary changes made in this regard
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### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Personalized email area for example @bhojiamededu.com has been made and individual division id is given to every department. Institution has gone paperless as all sorts of communication are sent through email/WhatsApp.
Administration	All HODs are advised to communicate through the email domain. Any document required by the students like Recommendation letters, Transcriptions or leave application etc. are applied through email.
Finance and Accounts	NEET test is directed online by National Testing Agency (NTA). Legitimacy is made online by individual college. Web based advising is done and situations are assigned to the contender for both under graduates and postgraduates courses.
Student Admission and Support	NEET exam is conducted online by National Testing Agency (NTA). Merit is made online by respective university. Online counseling is done and seats are allotted to the candidate for both under graduates and postgraduates courses.
Examination	Undergraduate and Postgraduate assessment structures are filled online at college website. Also, the outcome is pronounced on the college site.

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

[View File](#)

## 6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	89	Nil	66

## 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
10	9	11

## 6.4 - Financial Management and Resource Mobilization

## 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution monitors the effective and efficient use of financial resources through the system of internal audit. It has appointed a Chartered Accountant, who on regular basis conducts the internal audit of all the transactions. Annual Budget is prepared for the purpose of implementing infrastructural development and teaching learning processes. Regular monitoring is done in order to know the deviations and to take corrective amendments. All income and expenditures of the college are effectively monitored in co-ordination with the heads of department and Director. The major source of the institutional receipts is from fee from students. The expenses mainly consist of the following: a) Salary of Faculty and Staff b) Purchase of Library Books, Subscriptions and Reading Course Materials c) Seminars and Workshops d) Honorarium for the guest speakers e) Maintenance of Building, Furniture and Campus f) Expansion of Buildings g) Purchase of Office and Other Equipment's However, the funds so received are mainly utilized for the following: To offset the deficiency arising due to offering subsidized treatment to patients in order to treat maximum number of patients as it helps to our students to treat different type of patients. While verifying the accounting vouchers, the internal auditor adopt suitable auditing standard to ensure the following: - expenditure is within the permissible limit of budgeted amount, - at the time of recording of purchase of material, transaction is supported by approved requirement, gate pass and proper material inward note - In case of purchases or availment of services, transaction is supported by the purchase /work order as approved by the appropriate authority, bill is approved by the appropriate authority, appropriate accounting head is selected for recording the transaction, - transaction as recorded complies with all the legal requirement w.r.t TDS on payment to contractors/Professionals, PF ESI etc., if applicable, Reconciliation of fees is done on half yearly basis and verified by internal auditor to ensure the following: approved fee or hostel fee has been due to the accounts of the students, fees has been due to the accounts of all the students studying in the Institute, hostel fee has been due to the account of all the students who are staying in the hostel, Verification of payroll is done by internal auditor to ensure the following: - Salary, as paid to all the employees, is in accordance with their approved salary structure and workings days as approved by HR. Auditors conduct the official scrutiny of accounts by going through routine college fee collections, bank payments and receipts, cash payments and receipts, undertake verification of bills and payment vouchers. Auditors further verify the TDS return, PF ESI return to ensure timely deposit of TDS, PF ESI and timely submission of TDS, PF ESI Returns. Thereafter Auditors submit their report based on their finding during the course of the audit. All the recommendation, as suggested by the Auditors in their report, is taken care.

## 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

6.4.3 - Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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### 6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dental Council of India	Yes	Academic Committee
Administrative	Yes	Dental Council of India and Atal Medical And Research University	Yes	Management

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

<ul style="list-style-type: none"> <li>• Co-ordination in online classes</li> <li>• Help in psychological counseling of students</li> <li>• Help in organizing dental camps</li> </ul>
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6.5.3 - Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>• BLS management training</li> <li>• COVID-19 awareness and sanitization training.</li> <li>• Donning and doffing of PPE kits</li> <li>• Biomedical Waste management.</li> </ul>
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6.5.4 - Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> <li>• Maintenance of medical - staff student ratio.</li> <li>• Student mentoring system in place.</li> <li>• Curriculum enrichment done through separate implant clinic.</li> <li>• Energy conservation is in place thorough installation of solar panels and rainwater harvesting.</li> </ul>
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6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants





2019	1	1	01/07/2019	365	ESI	Subsidized Dental Treatment	400
2019	1	1	01/07/2019	3	Spraying bleaching powder in the nearby locality, Special Camp organized by NSS Unit. Children of the slum dwellers were taught songs, dance, drama, art and craft along with basic education.	To prevent dengue and other insect borne diseases and Functional Literacy	8
2020	1	1	01/04/2020	365	COVID duty Triage was given and only Emergency treatment, Dental treatment was provided taking all necessary precautions	All the staff members visited the college regularly to provide emergency treatment, PPE kits were provided to all	66
2020	1	1	20/05/2020	3	During the lockdown, necessary medicines were distributed to the patients	All the available treatments were explained by doctors to the people	30

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook for BDS	01/04/2019	Conduct and behavior expected from students is clearly mentioned in student handbook which is given at the time of orientation. Code of conduct behavior expected from students is communicated to parents on day of orientation through presentation taken by principal. The same is reinforced during orientation presentation taken by academic coordinator. Anti ragging: affidavits are signed by students as well as parents, sensitization lecture on anti-ragging taken for new students, seniors sensitized on anti ragging

		policy and anti ragging squad activated and their visits documented checked.
Student handbook for MDS	01/04/2019	Conduct and behavior expected from students is clearly mentioned in student handbook which is given at the time of orientation. Code of conduct behavior expected from students is communicated to parents on day of orientation through presentation taken by principal.
Brochure	01/04/2019	College brochure serves as the face of the institute that offers courses, infrastructure, core values, heritage and facilities.

#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

[View File](#)

#### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

An eco-friendly campus cultivates the environment conservation habit in the student and thus contribute in responsibility towards nature. 1. Effluent Treatment Plant for Hospital waste. 2. Proper waste management system for General waste and Biomedical waste. 3. Plantation of trees and garden maintenance in campus. A lush green environment. 4. E-records for OPD and Administrative Work 5. Installation of separate disposal containers for mercury toxic waste and needle destroyers for needles in the department. 6. The institution follows utmost care to imbibe green campus. Lush green campus with abundant greenery is the uniqueness of this campus. World Environment Day was observed in the college in which plantation and cleanliness drive was done. 7. Institution stress on maximum usage of natural light which is emphasized in the infrastructure design of college building. 8. Institution emphasizes on sustainable energy system, as a part of which rain water harvesting system maintained. 9. The installation of solar Plant ensures the electricity conservation in the Campus. The food waste from the hostels and the institution is used up by the Bio-waste Management for energy conservation. 10. The declaration of plastic free campus is another initiative of the institution towards eco-friendly campus 11. On the occasion of World Environment Day biodegradable pencils were distributed to the students to create awareness of depleting environment. 12. A lecture by Public Health Department on effects of Bio-Medical Waste.

### 7.2 - Best Practices

#### 7.2.1 - Describe at least two institutional best practices

1. Multidisciplinary Approach 2. Online Teaching MULTIDISCIPLINARY APPROACH 1. Title of the practice Multidisciplinary Approach 2. Objectives of the Practice  
a. To be in sync with contemporary standards/ advanced technology of teaching.  
b. To enhance cognitive mode of learning. c. Increase teacher-student ratio by combining all dental specialties. d. Imbibe education technology and concepts of different dental specialties into one common seminar for better learning. 3. The Context The challenging issues: a. As different dental specialities are interdependent of each other, literature of every subject from every aspect of dentistry is to be appreciated by all. b. Provide extra knowledge for research purposes. c. To train teachers for e-learning and content 4. The Practice a. The basic asset of multidisciplinary approach was to adopt modern means of teaching methodology with an amalgamation of all dental specialties into one room. b. Imbibe e-technology based methods for technology savvy generations for better understanding. Constraints / Limitations faced a. Train the trainees for e-

learning. b. Equipped class rooms well equipped with basic internet to smart screens. c. To develop a co-ordination between different departments

5. Evidence of Success On monitoring the metamorphic common seminars, following observation was seen: a. Better understanding of different concepts of each subject. b. The students showed better results in clinical application. c. The echelons of the student showed excellent results at different level of competitions in each specialty of dentistry.

6. Problems Encountered and Resources Required

Multidisciplinary approach to learning medical sciences considered to be complex subject. Different human organs are independent of each other for function. To achieve knowledge for treatment options of special cases, common seminars are conducted including all the dental specialties. The topics can be discussed from all dental specialist points of view. This has led to the interaction between all the faculty members and students of each specialty with modalities of treatment options and exposure of students in clinical application. Extra lecture halls were provided and all lecture halls were equipped with high speed internet facility along smart screens. All the teachers were trained for teaching e-content. However, as everyone experienced the positive change and witnessed the results, multidisciplinary approach has been well accepted in the institution.

ONLINE TEACHING

1. Title of the practice With the advent of pandemic, the college switches to online mode of teaching for all the academic years.

2. Objectives of the practice a. To be in sync with contemporary standards/ advanced technology of teaching. b. To enhance acquisition of requisite skills. c. To complete the syllabus of all academic years for university examinations.

3. The Challenging Issues a. Initial learning of online application of teaching according to the time table and internet issues in remote areas. 4. The Practice a. The basic concept of online teaching to complete the curriculum and safety for all faculty members and students. b. Imbibe e-technology based methods for technology savvy generation.

Constraints/Limitations faced a. Train the trainees for e- learning. b. Different applications used for online mode of teaching.

5. Evidence of success a. Students have become more focused in their work. b. Learning of subjects with online mode made students and faculty members become more friendly and easy. c. Students are also better with online mode of teaching and academic results are also good.

6. Problems Encountered and resources required a. To continue online classes of every subject There was requirement of more resources and better learning of applications was required for simulation of online teaching. The internet facilities were required for online mode of teaching. Though the simulation of online teaching is difficult, we aimed at taking benefit of the different applications to complete the curriculum of all the academic years within the stipulated time. This mode of teaching made student education non disrupted in the pandemic

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

COVID AWARENESS PROGRAM AND PROVIDING DENTAL HEALTH IN PANDEMIC Health care providers play an important role during the pandemic of covid-19. The Dental Health Care Providers can perform the dental emergency procedures. As dental pain is unbearable for any person, dental health care workers can help and treat the patient according to the conditions. For the dental procedures, patient along with dental health care worker has to be safe and follow all the safety protocols. During the pandemic, triage area has been made in which all the parameters were checked prior to any procedure. The dental health care worker also follow the safety protocol by wearing PPE kits. Keeping this in mind,

Bhojia Dental College and Hospital has been actively working to overcome the global pandemic condition covid-19 testing has also been started inside the institution. Covid 19 testing is done in patients with more exposure time during the surgical procedure. The Oral Health Information Centre is also established in the department for displaying the work of students and staff members in educating the common people regarding oral health. We aim to overcome this global pandemic condition by doing all the dental procedures to relieve the patients from pain. Vaccination drive has also been started so to overcome the COVID-19 in Himachal Pradesh.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

Last one year has had the entire world on its toes and at the same time life came to a standstill post COVID. Nature got time to heal and we, to think and get an inner perspective on our actions. With the news of vaccine, life has started to move on and one of the major challenges today is to get it back on track o normalcy. Thus, one of the major goals this year is to get back the work to normal and at the same time plan things so as to avoid or be prepared for COVID like calamities in future. The focus on the environment has been and will be one of our priorities this year too. Apart from GOING GREEN i.e. planting more trees and maintaining our already running solar plants, we plan to make most of our work online. The steps will be taken to make most of work PAPER FREE. Efforts will be made to ensure online lectures, demonstrations along with patient management. Maintenance of online official records will be ensured. Keeping in mind the universal call of going AMALGAM FREE by 2020, the usage of plastic in patients as well a00s appropriate training for the same to the students will be encouraged. Social Service and giving back to the society has always been our another goal. Already we are running a number of programs and have adopted villages to help people with their dental health issues. This year we will eye to engage one more village and expand our services to people and the society. The success and growth of my college/institute depends a lot on the research work and program for up gradation of students and staff. Keeping in mind the above, we will definitely work on the expansion of our already running projects and at the same time start new ventures. We wish to start new UG/PG exchange program with other deemed colleges and universities national and international, so as to increase the horizon of our students and staff. More time, effort and resources will be devoted to research. Efforts will be made for improvement of staff and students by having more CDE programs and inspire them to be more innovative and experimental. The efforts will be made to obtain ICMR or other grants for research purpose. New addition in terms of recent advances in materials and infrastructures in various departments will be looked into and efforts will be made to upgrade the college journal with inclusion of better research articles. The ultimate aim will be to ensure a better NAAC gradation and thus making our college/institute further ahead on its road to excellence.