Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BHOJIA DENTAL COLLEGE AND HOSPITAL**
Name of the head of the Institution	**Dr. TARUN KALRA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01795224721**
Mobile no.	**9815539400**
Registered Email	**bhojiadental@gmail.com**
Alternate Email	**principalbhojiadental@gmail.com**
Address	**Chandigarh - Nalagarh Road, Village - Bhud, Teh. - Baddi, Distt. - Solan**
City/Town	**Bhud, Baddi**
State/UT	**Himachal pradesh**
Pincode	**173205**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. GEETA KALRA**
Phone no/Alternate Phone no.	**01795244721**
Mobile no.	**9814539400**
Registered Email	**bhojiadental@gmail.com**
Alternate Email	**principalbhojiadental@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dental.bhojiamededu.com/Static/V1/Files/Documents/637686785026346949.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://dental.bhojiamededu.com/Acedemics-Calender

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.36**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC	**02-Jan-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Oral cancer screening programme among general population of Baddi	04-Aug-2018 1	452
Master Training Program on Early Oral Cancer Detection	16-Nov-2018 1	126
Application of 3D Printing in Clinical Practice	05-Apr-2019 1	112
First IQAC meeting	09-Jul-2018 1	14
Second IQAC Meeting	08-Oct-2018 1	13
Third IQAC Meeting	04-Feb-2019 1	13
Fourth IQAC Meeting	03-Jun-2019 1	14
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Participation in MHRD survey for quality based assessment of dental college

across the country. 2. Opening of Tobacco Cessation Centre. 3. Conducting regular dental education programs for improvement in teaching learning process. 4. Academic restructuring.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introduction of value added certificate courses	Value added courses were added on Oral Implantology, Smile designing and Basic life support
Starting of Tobacco Cessation Centre as part of society outreach activity	Tobacco Cessation Centre were established as per DCI guidelines for counseling of patients
Student exchange program	Students visited University Dental College in Kuala Lumpur, Malaysia
MoU with IDA for NOCR	MoU was signed with National Indian Dental Association as part of maintaining a National Oral Cancer Register for patients visiting dental college having pre-cancerous or cancerous lesions
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management	**10-Aug-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**09-Dec-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**03-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has a wellorganized management information system in place with well defined roles. The various administrative sections of the institute central accounts, human resource, and dental records department have been computerized for effective and easy operations. The Principal under the guidance of the Management provides the leadership of our college. The management has clearly stated the vision and mission of the college. The goals and strategies put forth by the Principal steers the college to maintain and enhance excellence in all endeavours of teaching, learning, research and community service. The Principal heads the academic council of the institute, in which all the heads of the departments are members. The Principal ensures that all provisions of the DCI and Himachal Pradesh University, Shimla, guidelines are strictly adhered in the institute.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

B.D.S. Program ° University examinations are conducted at the end of each academic year. ° 3 internal assessment examinations are conducted on university pattern for exam going subjects. ° The time table & teaching schedules are prepared as per requirement of subject wise teaching hours & course content is as per Dental Council of India (DCI) guidelines and prepared accordingly. ° There is an explicit, coherent & sequenced plan for curriculum delivery across all years which makes it clear what (and when) teachers should teach and students should learn. ° The syllabus is divided such that 40% syllabus is completed before 1st internal assessment, next 30% before 2nd internal assessment and last 30% before 3rd internal assessment. ° Students maintain a record of practical & clinical work in record books/manuals. ° Clinical discussion topics and treatment demonstrations are a part of clinical teaching schedule & are incorporated in the manual. ° Monthly faculty meetings are conducted by the Principal to track syllabus coverage, attendance and performance in internal examinations & monthly tests. ° Faculty uses videos & live demonstrations for teaching. ° Periodic student feedback on key parameters is taken to improve the learning process and achieve desirable learning outcomes. ° Practice management session conducted for interns to give exposure for starting clinical practice. M.D.S. Program ° University examinations are conducted at the end of 3 year program. ° Internal assessment examinations are conducted on university pattern at the end of each academic year. ° Academic activities namely Journal clubs, seminars, case presentations and text review are conducted as per Dental Council of India (DCI) guidelines. The time table & teaching schedules are prepared accordingly. ° Students submit library dissertation & thesis as per submission timelines. ° All 1st year students do

pre-clinical work as per DCI requirement. They are allowed to work in clinics only on completion of pre-clinical exercises. º Records maintained by P.G. faculty: schedule of academic activities, student attendance, clinical quota and internal assessment marks. º Students maintain a record of pre-clinical and clinical work in record books/manuals. º Monthly faculty meetings are conducted by Principal/Dean PG studies to keep a check on academic activity schedule, pre-clinical work, attendance and work done in clinics. º A high priority in curriculum planning is given to the progressive development of students' understandings of concepts as well as to interdisciplinary learning. The students perform interdisciplinary cases under guidance of faculty from other specialties. º The P.G. students take U.G. lectures along with faculty to improve their teaching skills. º CDE programs are arranged for clinical skill upgradation. º Value added courses like Basic life support made mandatory for P.G. students are organized.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Regenerative Endodontics	Nil	16/10/2018	1	Yes	Yes
Forensic Dentistry	Nil	05/02/2019	1	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Teaching skills in Students	02/07/2018	21
Oral Implantology	12/09/2018	21
Smile designing	11/12/2018	21
Interdepartmental postings of Post graduates students	02/07/2018	21

Basic life support	07/03/2019	77
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BDS	Dentistry	42
BDS	Dental Camps	42
BDS	Tobacco Cessation Centre	42
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution has a mechanism for analyzing student feedback on institutional performance. Feedback forms are available on the institutional website. They can also be downloaded and filled and mailed to us. These forms include feedback on teaching/learning, course, curriculum, infrastructure, mess hostel facilities, library etc. The received grievances are compiled, analyzed and redressed confidentially by the concerned Committee and Principal including key members from the decision making body of the institution. • There is a formal mechanism to obtain structured feedback regarding the curriculum from the students, outgoing students and alumni. Academic Council analyses the feedback, some of the positive suggestions are evaluated, discussed and incorporated into the curriculum after approval from the Principal. • Regular meetings of the Head of Department and the IQAC are held to analyze the feedback given by the students for the academic or other changes required. • Various initiatives by the institution such as publication of its own scientific journal, regular CDE programs, integrated seminars involving undergraduate and post graduate students, analysis of scientific articles in all presentations and Evidence Based learning are some of the measures adopted by the institution in quality sustenance. These are incorporated in the seminars, CDE programs to enhance those fields which are not enlisted in the curriculum and student's feedback shows the essentiality of acquiring knowledge on those topics. • Based on the analysis of the feedback the institute has Started a Mentor-Mentee program Introduction of value-added courses has been introduced. Various Committees have been formed to ensure quality sustenance and quality enhancement in the institute. Suggestion boxes are placed at strategic locations in the institute. The teachers are regularly briefed by the Principal about their feedback by the students and instructed to take necessary modification, if required. Regular feedback on patient satisfaction is obtained through patient feedback forms and is used for necessary action, if required. Alumni meetings are held and views of the Alumni are taken into consideration through the Alumni Committee.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MDS	Oral Pathology	2	Nill	2
MDS	Periodontics	2	Nill	2
MDS	Pedodontics	2	Nill	2
MDS	Orthodontics	5	Nill	5
MDS	Conservative Dentistry	5	Nill	5
MDS	Prosthodontics	5	Nill	5
BDS	BDS	60	Nill	56
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	273	58	89	48	89

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
89	89	Nill	4	4	Nill
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In more traditional approaches, the teacher stands in front of the room lecturing while the students sit passively watching and listening. Students work individually, while cooperative learning is often discouraged. Thankfully, student centered instruction breaks through many of these boundaries, as this method of instruction focuses on the process of learning. There are many ways to incorporate student centred techniques into classroom resources and lessons: 1. Problem Solving methodologies. We achieve this by providing project, classroom and homework assignment options, as well as allowing students to design their own seating arrangements. Providing multiple choice questions in assessments also gives students a chance to make their own choices. 2. Participatory Learning. This practice encourages critical and creative thinking and enhances problem ¬solving skills. Participation in open-ended questioning in classrooms and clinical postings encourages clear communication and provides students with reassurance that their thoughts and ideas matter. 3. Integrated learning It is a much more direct and engaging method of instruction that pulls the students right into the heart of

the lesson. Students are active participants in what is going on, rather than bystanders and onlookers. Students in clinics assist their senior faculties during major procedures as well as patient demo is also given. 4. Learning in the Humanities. They are gaining an appreciation for the diversity that exists in our institute and communities. They are also learning to have respect for what may sometimes be very differing point of view. Camps are organised at various locations as well as schools for students to understand the essence of giving back to the society and the underpriveledged. 5. Self Directed learning. Student reflections allow students to slow things down a bit and take one step back to analyze things. It also allows time for their brains to process what they have been learning without the help of others. We provide students with the options of multiple reference course books, thus, giving them an array of options to choose from according to their better understanding. 6. Problem solving learning. All students are given assignments and some out of the box thinking questions to take that one step ahead of their comfort zone and understanding. 7. Patient centric and evidence based learning This helps students to see their important role in the larger world. They are given the chance to learn how valuable and fulfilling it can be to give back to others. By introducing them into the clinical practice in all dental specialities along with general medicine and surgery posting in general hospital as well. 8.Role Play After introducing the students to the clinic they are thoroughly trained faculty but once that training is done, we allow the students to design the treatment planning of their respective patients on the basis of their own knowledge and to the best of understanding of their cases.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
273	25	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
89	89	Nill	12	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
MDS	MDS	1st Year	26/04/2019	04/07/2019
BDS	BDS	1st year	31/08/2018	18/12/2018
BDS	BDS	1st Year Supplementary	21/02/2019	23/04/2019
BDS	BDS	2nd Year	31/08/2018	18/12/2018
BDS	BDS	2nd Year Supplementary	21/02/2019	23/04/2019
BDS	BDS	3rd Year	31/08/2018	18/12/2018
BDS	BDS	3rd Year	21/02/2019	09/04/2019

		Supplementary		
BDS	BDS	Final Year	08/09/2018	18/12/2018
BDS	BDS	Final Year Supplementary	27/02/2019	09/04/2019
MDS	MDS	Final Year	29/04/2019	04/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

BDS 1. BDS Clinical/ Practical exams held on Objective Structured Examination Pattern. 2. Progress report and parents' meetings: Progress report after assessment exams is sent to the parents by admin office. Whenever necessary, faculty visit of the parent to the college for discussion about the student. 3. Monthly tests and assignments for B.D.S students MDS 1. Progress report and review: Head of the department shares Progress report with the postgraduate students. If required, Head may send the progress report to the parents/ guardian of PG student and recommend visit of the parent/ guardian to the college for discussion about the student. 2. CDE programs along with hands on are conducted

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar for all batches of both BDS and MDS course. The calendar is adhered to for all important academic activities like internal examinations, viva -voce. The examination dates are for 1st, 2nd ,3rd and 4th year sent up assessment and names of subjects are also mentioned against the tentative date. This enables the student as well as faculty to know the probable date on which examination will be conducted for a particular subject. Important timelines like date for submission of synopsis, library dissertation, thesis submission, etc. are mentioned in the academic calendar. The tentative dates of events like farewell and fresher are also mentioned. This allows concerned faculty, staff and students to be prepared well in advance and smooth event arrangements are ensured. Dates of holidays, vacations, and preparatory leaves are also mentioned so that students can plan accordingly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dental.bhojiamededu.com/Static/V1/Files/Documents/637655747327989498.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BDS	BDS	BDS	179	158	88.2%
MDS	MDS	Prosthodontics	5	5	100%
MDS	MDS	Orthodontics	5	5	100%
MDS	MDS		5	5	100%

MDS	MDS	Conservative Dentistry			
MDS	MDS	Periodontics	2	2	100%
MDS	MDS	Pedodontics	2	2	100%
MDS	MDS	Oral Pathology	2	2	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	Bhojia Charitable Trust	0.02	0.02
Major Projects	730	Bhojia Charitable Trust	0.03	0.03
Major Projects	730	Bhojia Charitable Trust	0.03	0.03
Major Projects	730	Bhojia Charitable Trust	0.05	0.05
Major Projects	730	Bhojia Charitable Trust	0.04	0.04
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Dental loupes lecture with hands on in association with Ergoptix	Periodontology	08/01/2019
Oral B lecture -Professional Enrichment program	Periodontology	12/03/2019
Coltene lecture on reinventing the wheel of smile designing-	Prosthodontics	13/06/2019

Componeers and Composites				

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Peripheral Giant Cell Granuloma- A case report	Dr Parul Sharma	IDA HP State	08/12/2018	Paper presentation
Minimally Invasive Surgically technique	Dr Vanshika Sharma	IDA HP State	08/12/2018	Paper presentation
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Tobacco cessation centre	Bhojia Dental College and Hospital	Tobacco cessation centre	Public Health	01/01/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	3	2

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Periodontology	1	0.46
National	Oral Surgery	2	1.78
National	Conservative Dentistry and Endodontics	2	0
National	Oral Medicine and Radiology	1	0.32
International	Oral Medicine and Radiology	6	0.2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**5**	**11**	**9**	**61**
Presented papers	**2**	**1**	**Nill**	**Nill**
Resource persons	**1**	**Nill**	**Nill**	**Nill**
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Paper presentation	**Best scientific paper presentation**	**17th Annual HP State IDA Conference**	**2**
ISP Merit Award	**College subject topper (perio)**	**College subject topper (perio)**	**1**
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Tobacco Cessation program	Indian Dental Association, Baddi branch	Indian Dental Association, Baddi branch	8	30
Chitkara University NSS Unit on the theme 'Social Development Through Innovation'	Chitkara University	Dental Camp	2	15

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Observership/Elective Posting, at Faculty of Dentistry, University of Mallaya, Kaula Lumpur in 2017-2018	Nidisha Bhalla, Mansi Dang, Arushi Goyal, Meghali Sharma, Ambika Jain, Molly Thakur, Shallu Dogra, Shefali Dogra	Nill	30
Parenteral drug administration techniques- Bhojia Nursing Institute	Dr. Divya Sharma Dr. Vanshika Sharma	Nill	6

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
National Oral Cancer Register	02/07/2018	Registration of Oral Pre-cancer patients in national database	1

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	693211

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Calibre	Partially	4.0	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sakshi Sharma	How to Brush Your Teeth Properly	Youtube	07/06/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	39	1	1	2	0	8	14	10	0
Added	0	0	0	0	0	0	0	0	0
Total	39	1	1	2	0	8	14	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

| J-Gate | www.jgateplus.com |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
40000000	37352425	1000000	693211

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute strictly adheres to the established systems and procedures for maintaining and utilizing physical, academic and support facilities -laboratory, library, sports facilities, computers, classrooms etc to ensure sustained improvement and growth. College clinical infrastructure was further enhanced with the installation of twelve new dental chairs along with scalers and hand pieces and a dental cautery unit. The IT department ensures uninterrupted internet access to give students and staff direct access to latest clinical learning process as well as research. To further assist the research process college has subscribed to numerous full text electronic journals which have been continually updated for the benefit of faculty and students. The department also regularly updates the computer software's to the latest version for seamless and efficient workflow. For the maintenance of buildings, clinics, classrooms, laboratories, library, sports facilities, hostels, utilities the college has a dedicated maintenance department guided by a maintenance committee. This committee supervises a team of qualified and skilled personnel for carrying out civil work, electric work, plumbing, carpentry work, biomedical engineering work, etc. The College has electricity connection from Himachal Pradesh State Electricity Board Limited. High power generator and invertors help to maintain uninterrupted power supply to clinics and academic buildings, etc. The electrical equipment's are maintained as per the instrument's manufacturer instructions. There is an Institutional Purchase and Maintenance Committee in place for regular monitoring of infrastructure facilities, services and equipment's. The college for the maintenance of instruments and other infrastructure facilities follows systematic procedures. If there is any repair/ damage of instruments, building, or another basic facility, one of the staff from that particular department has to submit an application to Principal through the proper channel (HOD, Floor Manager/ equipment in-charge). These applications are placed in committee meeting for discussion and the applications are forwarded to maintenance department. Maintenance department will consider the approved applications and depute the concerned personnel for necessary action. Allotments of maintenance department work are as follows: Clinical technician/ Chair mechanic: Instruments in Clinics, preclinical lab or practical lab Civil Engineers: Renovation / repair of building Electrical Engineers: Electricity supply and plumbing works Adequate number of manpower is provided to all maintenance departments to complete the work with perfection and to complete on stipulated time. The institute has a Head Supervisor, who oversees the maintenance and repair. Some of the Initiatives undertaken to improve the physical ambience are: • Maintenance of garden and lawn • Yearly Maintenance and whitewash of the whole campus • Improvement of the hostel infrastructure To ensure on campus safety and security the college has extensive security machinery for round the clock surveillance through CCTV cameras positioned at the main gate, academic and hospital wings as well as the hostel in addition to the regular patrolling by security guards. The number of CCTV cameras have been increased to ensure even

https://dental.bhojiamededu.com/Static/V1/Files/Documents/637686925515902796.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Informal Coaching provided to interns	60	78	13	34
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Bhojia Dental College and Hospital	78	8	Nill	Nill	45

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	BDS	Dentistry	Goa Institute of Management	MBA
2018	3	BDS	Dentistry	Panjab University	MPH
2018	1	BDS	Dentistry	Manav Rachna University	MDS
2018	1	BDS	Dentistry	Bhojia Dental College and Hospital	MDS

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GMAT	1
TOFEL	3
Any Other	2
Any Other	2
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day sports Annual Day Enigma Cultural programme Sports activities	College Level	250

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	1st	National	1	Nill	Nill	

	Prize Tug of War						Parminder, Jaspreet, Sunderpreet, Varinder, Ankit, Ajitesh, Abhijeet
2019	2nd Prize 100m Sprint	National	1	Nill	Nill	Sunderpreet

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- Students are member of various committees. • Student committee looks after the welfare of the students, annual culture and sports programme. It also looks after the needs of students and recommends to the senior members management for necessary changes whenever required • Alumini association organizes the alumuni meets. • Hostel committee looks after the quality of life and quality of food in hostel. It is also responsible for periodic inspections of hostel mess. • Sports and athletic committee organizes the annual sports function and sports equipments required by students through out the year. • Regular meetings are held with the Principal of institute for redressal of the issues of students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has an alumni association that looks after the preparation of alumni meet. Every year, the annual function is made a success by the collective efforts from the staff and students. Students participate in sports, dance and music, debates and declamation competitions along with quizzes that are organized. Following the annual function, alumni meet is an important event that is organized which solidifies the ties of the pass out students and their experience to witness the evolution of college in terms of digitalized classrooms and up gradation of campus is a heartening experience. The idea of conducting alumni meets yearly gives a platform for the pass out students to reconnect with their mentors and fellow batches. The alumni are also invited to be a part of annual function which is usually followed by alumni meet. For the session 2018-19 an alumni meet was held on 20/03/2019 with a participation of total 60 undergraduate and post graduate alumni. The ex-students got an opportunity to reconnect and revive their times spent in the college and also gave their valuable ideas towards the betterment of the institution which was well accepted along with the academic accolades being acknowledged in the institution.

5.4.2 – No. of enrolled Alumni:

226

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

20.03.2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Structure Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. 1. Board of Management: The Governing Body delegates all the academic and operational decisions based on policy and approved by chairman to the Principal as the head of the institution. 2. Principal: Implementation and monitoring of academic and administrative system to cater to vision and mission of the institute. 3. Head of the department: Head of the departments oversee and manage smooth functioning and conduction of day-to-day departmental proceedings, staff duties performance, post graduate and under graduate academic performance. Also heads and conducts regular departmental meetings regarding material procurement, resource utilization, and departmental representation at various national and international conferences. 4. Faculty Level: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. They are appointed as coordinator and convener for organizing seminars and workshops and conferences/FDP. Other units of the institute like sports, library, store etc. have operational autonomy under the guidance of the various committees/cells. 5. Student Level: Students are empowered to play an active role as a coordinator of co-curricular and extracurricular activities. Participative management VISION To excel in value based dental education, healthcare, research and technology of global standards enriched with quality, contributing to national development. Provide the best learning experience and support the new generation of Dental professionals to meet the emerging challenges by learning the latest in the field of dental health care. MISSION The mission statements of the college are: ? To provide value-based student centric, community oriented, flexible dental education with continuous evaluation. ? To achieve, sustain and further enhance quality dental education providing access with thrust of equity, involving stakeholders. ? To offer modern affordable dental care. ? To encourage innovative collaborative basic research to benefit the community and enabling the industry to produce cost effective equipment and drugs. ? To develop a distinctive center of excellence for learning all aspects of dentistry that will generate dental professionals of global standards to render high quality dental care, teaching and research, with an integrated and ethical approach in quest of oral health care for all. ? To stimulate invention of indigenous technology and to promote technology transfer and optimal utilization of available contemporary technology for teaching, training, healthcare and research. ? To develop strong community relationships through services and research.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The institution has minimum role in the admission process since the admissions to all medical professional courses are centralized allotments by

	Himachal Pradesh University, Shimla, based on National Eligibility cum Entrance Test (NEET). College strictly adheres to all the policies and guidelines as instructed. The DRME office overlooks all admission process for intake approval. At institutional level, various strategic plans are adopted for transparent and fair means of admission. Admission process is carried out by the Admission Committee which undertake overall admission procedure. Social media posts and public relation works are done for Brand Building. Search engine optimization allows maximum institutional exposure to the society. The alumni indirectly contribute towards the admission and the institution also focuses on providing maximum possible placement and job opportunity in the institution which reflects in fulfillment of seats. IT department also assists the admission committee for the maintenance of active admission portals. The link of which is also distributed to the students, so that students and parents can login to check the status and admission process and other allied matters of admission
Industry Interaction / Collaboration	• Students and faculty visit dental exhibitions like Delhi Dental Show, Expodent, Famdent etc • Various workshops and awareness sessions are held in the college in collaboration with brands like Colgate • Practice managements sessions organized for interns. • Soft skills training session organized. • New Introduction: MoUs with the foreign universities
Human Resource Management	Strategy Development ensures quality and improvement in the function of the College in an effective way. Human resource management plays the role of translating the Organizational strategic aims into human resource policies to create efficiency. The College also maintain various welfare measures and good remuneration package to retain the employees. Rewards and incentives are given for high performers and necessary training are imparted for low performers.
Library, ICT and Physical Infrastructure / Instrumentation	The designated committees for library, maintenance and hostel are in place for the development of the institution. The Committee follows the

	policies and procedures set by the institution for effective deployment of facilities. The library committee meets once in two months for the regular monitoring of the library activities like purchase of journals, books, other library registration process etc. The library committee analyses the feedbacks collected from the students, staff and faculties and forwarded to IQAC for budgeting, finance allotment for quality improvement.
Research and Development	Institution has definite policy and procedure for research and extension activities. The institutional Research Committee contribute for the strategic development of research atmosphere in the institution. The suggestions for the improvements regarding the research and development are discussed in the IQAC for implementation. Budget allocation is done yearly for the upgradation of research facility of the institution. Institutional Ethical Committee over looks the research.
Examination and Evaluation	Examination system is an important constituent of evaluation system. The institution ensures continuous and fair evaluation process which is monitored by the Examination Committee under the guidance of the Principal. A transparent exam policy and procedures are in place for the conduct of internal examinations and other continuous evaluations. The examination committee and academic committee for the deployment of the finest modality of examination and evaluation improvise the examination reforms and evaluation process. The timely conduct of internal examinations, evaluations, result declaration and addressing student's grievances regarding the examination are in place which maintains high quality.
Teaching and Learning	The student centric participative and interactive learning methodology is adopted, in this institution which is overlooked by the respective Head of the Departments. The feedbacks are collected from various stake holders and Academic audits are performed based on the feedbacks obtained at the Principal's office. Accordingly, the quality improvement measures are planned, implemented and monitored under the supervision of the IQAC

Curriculum Development	The institutional goal of achieving quality education is by following the strategic plans for improvement in different areas of academic and administrative aspects. The institution takes into account the formal and informal feedbacks collected from various constituents like invited faculties, guest speakers, external examiners and guests which are analyzed by the Principal's office and appropriate reforms are discussed in the academic committee, which recommends to IQAC for its incorporation at different levels of the Institution. IQAC monitors the implementation and the sustained quality control improvement.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	E-governance is an inevitable process in planning and development and other areas like Administration, Finance, admission process etc. The web presence and web interactions are a major portals for various planning and development.
Administration	Electronic Governance (e-Governance) is the use of Information and Communication Technologies (ICT) for the planning, implementation, and monitoring of institutional activities. E-Governance helps institution to deliver cost effective and easy to access process. The institution employs egovernance efficiently in Administration process by means of computerization and initiation of respective web portals. The Biometric Attendance Monitoring system (ESSL software) assist in Administration and Human Resource Management.
Finance and Accounts	E-governance is an inevitable component of Finance and accounts management. The Accounting software assists easy finance management of the institution. It assist in Accounting management, interest calculation, cost centres Profit centres, Balance Sheet P L, Cash and fund flow, bank accounting, cheque management, bank reconciliation, creating and maintaining masters, vouchers and generating reports.
Student Admission and Support	The full-fledged student admission portal is in place for the appropriate

	collection of student information which assists in admission process. The PG attendance and internship attendance is monitored by a software for Biometric Attendance Monitoring system. The internal marks intimation and communication to the parents are done by email and the University examination portal, facilitates student registration.
Examination	The institution has policies and procedures for a transparent examination system. The internal marks are communicated to the parents from the Admin Office through e-mailing. A software for centralized monitoring system enables CCTV surveillance for transparent exam monitoring system.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

89	Nill	Nill	55

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
11	9	10

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal account branch of the institution. It thoroughly verifies the income and expenditure details and the compliance report of the internal audit is submitted to the management of the institution. External audit is required by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below: Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by heads of all the departments to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses will be monitored by the accounts department as per the budget allocated by the management. The depreciation costs of various things purchased in the preceding years are also worked out. Process of the internal audit: All vouchers are audited by the accounts branch. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. Process of the external audit: Any queries, in the process of audit would be attended immediately along with the supporting documents. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dental Council of India	Yes	Academic Committee
Administrative	Yes	Dental Council of	Yes	Management

	India and Himachal Pradesh University			

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• The committee was responsible to inform about students' performance to their parents. • The committee was responsible to collect the data regarding internal assessment marks and attendance. • The committee was authorizes to decide the date of the parent teacher meeting that held. Two meetings were held one after first internal assessment marks and the other before preliminary examination. • Letters/mails were sent to individual parents' about the internal assessment marks and attendance one month prior to the date of parent teacher meetings.

6.5.3 – Development programmes for support staff (at least three)

The Institution adopts several Quality Assurance initiatives The Institution has implemented the following QA initiatives: Training on updated software, Training in communication skills, Reinforcing sterilization and personal protection protocols, Orientation programme on life and health insurance, Training on biomedical waste management Hepatitis-B vaccination programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. No smoking zone 2. Plastic free zone 3. Hospital waste water management 4. Green and clean environment

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Skit by students against female feticide	07/09/2018	07/09/2018	17	14
Rangoli making competition. Theme –	09/10/2018	09/10/2018	28	5

"Individuality of women in society"				
Lecture on importance of women in our society on international women's day	08/03/2019	08/03/2019	49	34
Self-defense programme	08/05/2019	08/05/2019	30	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has an eco-friendly campus situated at the foothills of Shivalik range. Followings measures have been taken to keep the campus eco-friendly: Energy conservation and use of renewable source of energy. • Top management policy is in place which clearly indicates initiatives towards energy conservation • Use of Energy efficient lighting • Remote controlling of ACs in class rooms in order to control wastage of electricity. • Installation of air curtains for glass doors in entrance of building. This controls the losses due to frequent opening of doors. • Use of door closers for all AC rooms in order to prevent leakage of cool air. • Installation of DUST BIN: A smarter way to keep the earth clean. Encourages people to put all the garbage in the dustbin rather than on floor. • Rain water harvesting. • Preparation of natural manure (compost) from dry leaves by digging pits.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	02/07/2018	365	ESI	Special treatment at subsid	400

						ised rates are given to the ESI patients. Special care is taken	
2018	1	1	01/08/2018	3	Spraying bleaching powder in the nearby locality	To prevent dengue and other insect borne diseases	40
2018	1	1	13/12/2018	1	Children of the slum dwellers were taught songs, dance, drama, art and craft along with basic	Functional Literacy	40
2018	1	1	09/07/2018	1	Awareness Program on Prevention of Dental Caries in nearby schools	Providing Free Fluoride application to the young generation to decrease the dental caries rate	30
2018	1	1	02/07/2018	12	Dental health check up camps in nearby villages	Importance of oral health	15
2019	1	1	22/02/2019	1	Distribution of books and stationery to underprivileg	Importance of education	20

| 2019 | 1 | 1 | 12/03/2019 | 1 | Hostel Games: being organized for the hostelers | Importance of Yoga and medication | 55 |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook for BDS	02/04/2018	Conduct and behavior expected from students is clearly mentioned in student handbook which is given at the time of orientation. Code of conduct behavior expected from students is communicated to parents on day of orientation through presentation taken by the Principal. Anti ragging: affidavits are signed by students as well as parents, sensitization lecture on anti-ragging taken for new students, seniors sensitized on anti ragging policy and anti ragging squad activated and their visits documented checked.
Student handbook for MDS	02/04/2018	Conduct and behavior expected from students is clearly mentioned in student handbook which is given at the time of orientation. Code of conduct behavior expected from students is communicated to parents on day of orientation through presentation taken by principal.
Brochure	02/04/2018	College brochure serves as the face of the institute that offers courses, infrastructure, core values, heritage and facilities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Oral hygiene day	01/08/2018	01/08/2018	10
Independence Day celebration	15/08/2018	15/08/2018	25
Anti ragging programme	08/10/2018	08/10/2018	126
Community dinner	18/12/2018	18/12/2018	200
Recreational tour	23/12/2018	23/12/2018	27
Oral health campaign	22/01/2019	22/01/2019	23
Republic day celebration	26/01/2019	26/01/2019	25
Annual day celebration	16/03/2019	17/03/2019	300
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Powered water heater. 2. Proper waste management system for General waste and Biomedical waste. 3. Plantation of trees and garden maintenance in campus. A lush green environment. 4. E-records for OPD and Administrative Work 5. The institution follows utmost care to imbibe green campus. Lush green campus with abundant greenery is the uniqueness of this campus. World Environment Day was observed in the college in which plantation and cleanliness drive was done. 6. Institution emphasizes on sustainable energy system, as a part of which rain water harvesting system maintained. 7. The installation of solar Plant ensures the electricity conservation in the Campus. The food waste from the hostels and the institution is used up by the Bio-waste Management for energy conservation. 8. The declaration of plastic free campus is another initiative of the institution towards eco-friendly campus 9. On the occasion of World Environment Day biodegradable pencils were distributed to the students to create awareness of depleting environment. 10. Installation of separate disposal containers for mercury toxic waste and needle destroyers for needles in the department. 11. A lecture by Public Health Department on effects of Bio-Medical Waste 12. Sun facing campus allows for lesser energy consumption due to it being lit by sunlight twelve hours a day.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Academic Restructuring 2. Implant Centre ACADEMIC RESTRUCTURING 1. Title of the practice Academic restructuring 2. Objectives of the Practice a. To be in sync with contemporary standards/ advanced technology of teaching. b. To enhance cognitive mode of learning and discourage rot system. c. Increase teacher-student ratio. d. Imbibe education technology into teaching. 3. The Context The challenging issues: a. To change the mindset of both teachers and student to adapt newer applied sciences and technology based learning. b. Provide lecture halls with infrastructure. c. To train teachers for e-learning and content 4. The Practice a. The basic asset of Academic restructuring was to adopt modern means of teaching methodology with an amalgamation of classical teaching. b. Imbibe e-technology based methods for technology savvy generations. Constraints / Limitations faced a. Train the trainees for e-learning. b. Providing class rooms well equipped with basic internet to smart boards. 5. Evidence of Success On monitoring the metamorphic academic module, following observation was seen: a. Internal results reflected better scores in

all subjects and all batches as compared to previous methods. b. The below average students showed better results. c. The students feedback was that it generated more interest. 6. Problems Encountered and Resources Required There was requirement of more resources and infrastructure for academic restructuring. All lecture halls were equipped with high speed internet facility along smart screens. All the teachers were trained for teaching e-content. It was initially difficult to change the mindset of teachers along with students to adopt newer technology of teaching and learning. However, as everyone experienced the positive change and witnessed the results, academic restructuring has been well accepted in the institution. IMPLANT CENTRE 1. Title of the practice Implant Centre was constructed for patients to be done with proper sterilization along with all other equipment's required for the surgical procedure as well as prosthesis. 2. Objectives of the practice a. To be in sync with contemporary standards/ advanced technology of teaching. b. To enhance acquisition of requisite skills in clinical applications. c. Providing more optimal practice conditions to smoothen the clinical practice. 3. The Challenging Issues a. Initial set up cost. b. Maintenance of expensive equipment. 4. The Practice a. The teachers can easily demonstrate the proper protocols to be followed during the procedure and students can easily learn the skills. b. Air conditioned center Constraints/Limitations faced a. Providing well equipped simulation implant centre with expensive infrastructure. b. Maintenance of expensive equipment. 5. Evidence of success a. Enhancement in Staff comfort level after making a dedicated implant center b. There is more precision in surgical skills and better sterlization c. There is better stock maintenance and co ordination in lab work 6. Problems Encountered and resources required More resources and infrastructure was required for simulation of implant Centre. A separate area of implant Centre with fully air conditioning, well equipped dental chair and RVG attached with computer screen having software for better radiographic imaging during the surgical procedure along with different implant kits. Not only the initial set up, also the maintenance cost of these equipment is very high. Though the infrastructure of simulation of implant Centre is expensive, but the results seen in better psychomotor skills, precision working and practical understanding of students are quiet encouraging

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Tobacco Cessation Centre Health care providers play an important role in tobacco cessation and abstinence. The Dental Health Care Providers can assist in early diagnosis with the help of basic clinical skills and academic knowledge along with indispensable care, necessary surgical and behavioral support, make referrals and generate awareness. Keeping this in mind, Bhojia Dental College and Hospital has been actively working towards Tobacco Cessation through various activities like dental camps for free oral health checkup, Counselling and Workshops. The Department of Public Health Dentistry offers training, research and community health services through its various outdoor activities in the form of dental camps community based comprehensive dental care, mobile and satellite clinics apart from its regular indoor treatment facilities. Taking one step further in this Bhojia Dental College and Hospital, Baddi Himachal Pradesh through its Department of Public Health Dentistry and Oral Medicine and Radiology had set up Tobacco Cessation Cell in collaboration with Dental Council of India. The Centre has all the facilities for counseling

of the patients. The Centre provides all pre-diagnostic checkups and diagnosis of any changes of the oral lesion of all the patients. Regular follow up is done on weekly basis of the patients to check for their compliance and to provide them with moral support and help in quitting the habit of smoking and chewing tobacco. We aim to remove this habit of tobacco chewing and smoking from the society which is one of the preventable cause of mortality among people because of more industrial units present in and around Baddi,Himachal Pradesh.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

New year brings new hope, new dreams and new aspirations. We as an institution would like to fulfill these with the support of our faculty, staff, students and parents. The institution as a team strives every year to set up goals and achieve them with success. With an aim to further strengthen our academics, we plan to increase the number of academic council meetings. It will be prioritized to impart training in dental implants to every postgraduate student, which will help in employability. To achieve this goal a common dental implant Centre will be set up so that students from all the departments can access it. New and latest equipment will be purchased to improve it further. Following WHO theme (2018-19) "Universal Health Coverage Everyone, Everywhere" we plan to conduct multiple outreach programmes in schools, colleges, villages and industries so that we can reach out to the underserved areas and increase awareness about oral health. The Baddi-Barotiwala-Nalagarh belt where the institution is located is one of the largest industrial hubs in the country. The workers engaged in different industries are addicted to various tobacco products, posing a big health hazard for them. Realizing our social responsibilities, we intend to start a dedicated tobacco cessation Centre in the coming year which will comprehensively educate the industrial workers regarding the ill effects of tobacco habits and help them quit these tobacco habits. We plan to collaborate and sign MOU's with different universities and institutions to upgrade our infrastructure and resources. We are planning to conduct more postgraduate conventions, hands-on programs and colloquiums as it will benefit students by giving them deeper understanding of specific topics. To improve the database by increasing the subscriptions of various good quality journals that will benefit both students and faculty. We will motivate students to participate in various extension activities involving government and non-government organizations. We will encourage students to participate in sports, extracurricular and cultural activities. We plan to increase the budget to improve the infrastructure of the institution. To emphasize the statement "mind over matter" we will introduce programs like soft skill development, yoga, meditation and personal counseling sessions. Quality improvement strategies will be adopted for sectors like teaching and learning, research and development, human resource management. We will ensure that internal and external financial audits are carried out regularly. We plan to make our campus eco friendly by: - Conserving energy - Using renewable sources of energy - Planting more trees and flowers - Making work paperless and going digital - Scientific biomedical waste management - Manure production - Encouraging car pool amongst students and staff Interdisciplinary approach to the management of complicated cases is an established fact in medical science. Considering the importance of this, it has been planned to discuss and execute the treatment plan of challenging cases meticulously at post graduate level in the special interdisciplinary meets involving heads of different departments. The college is committed to its mission of preparing highly skilled, competent and socially aware graduates.